

REGULATIONS

2024-25

(Applicable for admission batch 2021-22 onwards)

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**REGULATIONS COMMON TO ALL B.E. (CREDIT SYSTEM) DEGREE
PROGRAMMES OF
NMAM INSTITUTE OF TECHNOLOGY, NITTE
Karkala, Udupi Dist., Karnataka**

1. INTRODUCTION

- 1.1 The general regulations are common to all B.E. (Credit System) Degree Programmes conducted at the NMAMIT, Nitte Campus and shall be called "NMAMIT Regulations".
- 1.2 The provisions contained in this set of regulations govern the policies and procedures on the Registration of students, imparting Instructions of course, conduct of the examination and evaluation and certification of student's performance and all amendments related to the said Degree programme(s).
- 1.3 This set of Regulations, on approval by the Academic Council and Governing Council, shall supersede all the corresponding earlier sets of regulations of the BE Degree program (of VTU) along with all the amendments thereto, and shall be binding on all students undergoing the Graduate Degree Programme(s) (Credit System) conducted at the NMAMIT, Nitte with effect from its date of approval. **This set of Regulations, may evolve and get modified or changed through appropriate approvals from the Academic Council / Governing Council from time to time, and shall be binding on all stakeholders (The Students, Faculty, Staff of Departments of NMAMIT, Nitte). The decision of the Academic Council/ Governing Council shall be final and binding.**
- 1.4 In order to guarantee fairness and justice to the parties concerned in view of the periodic evolutionary refinements, any specific issues or matters of concern shall be addressed separately, by the appropriate authorities, as and when found necessary.

1.5 The Academic Council may consider any issues or matters of Concern relating to any or all the academic activities of NMAMIT courses for appropriate action, irrespective of whether a reference is made here in this set of Regulations or otherwise.

1.6 The course shall be called **Bachelor of Engineering** course abbreviated as B.E. (Subject of specialization) – Credit System.

1.7 DURATION OF THE COURSE

(a) The course shall extend over a period of total duration of 4 years.

(b) Each year shall have the following schedule with **5 ½** days a week.
Suggested Break down of Academic Year into Semesters

1. No. of Semesters / Year	Three; Two being Main semesters (odd, even) and one being a supplementary semester; after 2 main semesters. (Note: Supplementary semester is primarily to assist weak and / or failed students through make up courses. However, Autonomous Colleges may use this semester to arrange Add-On courses for other students and / or for deputing them for practical training elsewhere.)
2. Semester Duration	Main semester (odd, even) each 19 Weeks; Supplementary Semester 8 Weeks
3. Academic Activities	Main Semester
(Weeks):	Registration of Courses & Course Work (16.0) Examination Preparation and Examination (3.0) Total (19) Supplementary Semester Registration of Courses & Course Work (5.0)

	Examination Preparation and Examination (3.0) Total (8) Declaration of results: 2 weeks from the date of last examination Inter- Semester Recess: After each Main Semester (2) Total Vacation: 10 weeks (for those who do not register for supplementary semester) and 4 weeks (for those who register for supplementary semester)
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(Note: In each semester, there will be provision for students for Registration of courses at the beginning, dropping of courses in the middle and withdrawal from courses towards the end, under the advice of faculty member. These facilities are expected to enhance the learning capabilities of students, minimizing their chances of failure in courses registered and also ensure their better monitoring by Faculty Advisors).

A candidate shall be allowed a maximum duration of eight years from the first semester of admission to become eligible for the award of Bachelor Degree.

The calendar of events in respect of the course shall be fixed by the Senate from time to time, but preferably in line with the academic calendar of the VTU.

2. DEGREE PROGRAMMES

2.1 Undergraduate B.E. Degree Programmes are offered in the following disciplines by the respective programme hosting departments listed below:

- i) **Biotechnology Engineering** (BT)
- ii) **Civil Engineering** (CV)
- iii) **Computer Science & Engineering** (CS)
- iv) **Electronics & Communications Engineering** (EC)
- v) **Electrical & Electronics Engineering** (EE)
- vi) **Information Science & Engineering** (IS)
- vii) **Mechanical Engineering** (ME)
- viii) **Artificial Intelligence and Machine Learning Engg.** (AM)
- ix) **Computer and communication Engineering** (CC)
- x) **Robotics and Artificial Intelligence Engineering** (RA)

Other teaching departments are –

- | | | |
|------|---|-------------|
| i) | Mathematics | (MA) |
| ii) | Physics | (PH) |
| iii) | Chemistry | (CY) |
| iv) | Humanities, Social Sciences and Management | (HU) |

- 2.2 The provisions of these Regulations shall be applicable to any new discipline* that may be introduced from time to time and appended to the above list.

3. REGISTRATION

- 3.1 Every student after consulting his Faculty Advisor in parent department shall register approved courses (core and elective) to earn credits for meeting the requirements of degree program at the commencement of each Semester on the days fixed for such registration and notified in the academic calendar. Students who fail to register on or before the specified date will have to pay a late fee. Such courses together with their grade and credits earned will be included in the grade card issued by the college at the end of each semester, like odd, even, supplementary and it forms the basis for determining the student's performance in that semester.

3.2 Lower and Upper Limits for Course Credits Registered in a Semester Course Credit Assignment

All courses comprise of specific Lecture/Tutorial/Practical (L-T-P) schedule. The course credits are fixed based on the following norms.

Lecture / Tutorials / Practical:

- i) One hour Lecture per week is assigned one Credit.
- ii) 2-hour Tutorial session per week is assigned 1.0 Credit.
- iii) 2-hour Lab. session per week is assigned 1.0 credit.

For example, a theory course with L-T-P schedule of 3-2-0 hours will be assigned 4.0 credits.

A laboratory practical course with L-T-P schedule of 0-0-2 hours will be assigned 1.0 credit.

Calculation of Contact Hours / Week – A Typical Example

A student must register, as advised by Faculty Advisor, between a

minimum of 15 credits and up to a Maximum of 25 credits.

3.3 **Mandatory Pre-Registration for higher semester**

In order to facilitate proper planning of the academic activities of the Semester, it is necessary for the students to declare their intention to register for courses of higher semesters (3rd and above) at least two weeks before the end of the current semester choosing the courses offered by each department in the next higher semester which is displayed on the Department Notice Board at least 4 weeks prior to the last working day of the semester.

Registration to a higher semester is allowed only if the student fulfills the following conditions -

- i) satisfied all the academic requirements to continue with the programme of studies without termination
- ii) cleared all Institute, hostel and library dues and fines, if any, of the previous semester
- iii) paid all required advance payments of the Institute and the hostel for the current semester
- iv) has not been debarred from registering on any specific grounds by the Institute.

4. **ADD / DROP / AUDIT options**

4.1 **Registration of courses**

Each student shall have to register for course work at the beginning of a semester within 2 to 3 days of commencement after discussing with subject teacher and under faculty advice. The permissible course load to be either average credits (=20) or to be within the limits of minimum (=15) and maximum (=25) credits.

4.2 **DROP-option**

During a specified period at the middle of a semester student's performance in CIE is reviewed by the faculty advisor. Following poor performance by a student he/she can be facilitated to drop identified course(s) (up to the minimum credits specified for the semester). Such course(s) will not be mentioned in the Grade card. Such courses to be re-registered by these students and taken up for study at a later time.

4.3 **Withdrawal from courses**

During a specific period specified towards the end of the semester, student's performance in CIE is reviewed by the Faculty advisors. Following poor performance by a student in identified course (s) he/she is advised to

withdraw from such course(s) (up to the minimum credits specified for the semester) with mention in the Grade card (Grade 'W'). Such courses to be re-registered by these students and taken up for study at a later time.

4.4 **AUDIT-option**

A student can register for courses for audit only, with a view to supplement his/her knowledge and/or skills. The student's grades in such course(s) will have to be reflected in the grade card. However, CORE courses shall not be made available for audit. But these shall not be taken into account in determining the student's academic performance in the semester. 'U' grade is awarded to such courses on satisfying the attendance requirements and CIE requirements. The candidate need not appear for SEE in such courses.

5. **COURSE STRUCTURE:**

5.1 **Typical Breakdown for the B.E. Degree Curriculum:**

No.	Course Category	Credit Range
1.	Basic Science Courses	20-25
2.	Engineering Science Courses	18-22
3.	Humanity, Social Science and Management	8-12
4.	Ability Enhancement Courses	10-14
5.	Professional Core Courses (PCC)	40-45
6.	Professional Elective Courses (PEC)	8-12
7.	Open Elective Courses (OE)	8-12
8.	Skill Courses (Project Work / Internship / Seminar)	28-36
9.	Mandatory courses	2
Note: Student can register between 15 to 25 credits per semester Total Credits to be earned : 160		

5.2 The Department Undergraduate Committee (DUGC) will discuss and recommend the exact credits offered for the programme for the above

components, the semester wise distribution among them, as well as the syllabi of all undergraduate courses offered by the department from time to time before sending the same to the Board of Studies(BOS). The BOS will consider the proposals from the departments and make recommendations to the senate for consideration and approval.

5.3 The earned Credit Requirement for the B.E. Degree is 160.

Degree is awarded by prescribing the total number of credits to be earned, rather than by using the program duration, giving flexibility to student to plan their career.

5.4 Mandatory Learning Courses

These are courses that must be completed by the student at appropriate time or at his convenience. The 'PP' grade is awarded for a Pass in the course and 'NP' grade is awarded for a Fail in the course. In case 'NP' grade is awarded, the student has to re- register for the same course wherein he has no alternative options. However, he/she can opt for other courses if he/she has been provided with multiple options.

The 'PP' and 'NP' grades do not carry grade points and hence not included in the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) computations. However such non-credit mandatory courses are required to be included in the students' performance record (transcript) with Pass or Fail (PP or NP).

Courses that come under this category are the following.

Moral and Ethical Values, Communication skills, Entrepreneurship Development Programme, Environmental issues, Proficiency in a Language etc.

Such courses will not carry any credits for the award of degree, but a pass in each of such course during the programme shall be a necessary requirement for the student to qualify for degree award.

5.5 PROJECT

- i) Project work at 7th semester shall be completed batch wise. The batch shall consist of a maximum of 4 students.
- ii) Project viva-voce examination shall be conducted individually.

5.6 ELECTIVES

- i) A candidate shall take electives in each semester from groups of electives, commencing from 6th semester.
- ii) The minimum number of students to be registered for any Elective offered shall not be less than ten.
- iii) A candidate shall opt for his/her choice of electives and register for the same if pre-registration is not done, at the beginning of each of 6th & 7th semesters. The candidate is permitted to opt for change of elective within 15 days from the date of commencement of the semester as per the academic calendar of the college.

6. ATTENDANCE REQUIREMENT:

- 6.1 Each semester is considered as a unit and the candidate has to put in a minimum attendance of 85% in each subject with a provision of condoning 10% of the attendance by Principal for reasons such as medical grounds, participation in University level sports, cultural activities, seminars, workshops and paper presentation.
- 6.2 The basis for the calculation of the attendance shall be the period of term prescribed by the College by its calendar of events. For the first semester students, the same is reckoned from the date of admission to the course (as per CET/COMED-K or Management allotment).
- 6.3 The students shall be informed about their attendance position in the first week of every month by the College so that the students shall be cautioned to make up the shortage.
- 6.4 A candidate having shortage of attendance (<75%) in any course(s) registered shall not be allowed to appear for SEE of such course(s). Such students will be awarded 'N' grade in these courses.

He/she shall have to repeat those course(s). Such students shall re-register for the same course(s) core or elective, as the case may be when the particular course is offered next either in a main (odd/even) or supplementary semester.

- 6.5 **Attendance in CIE and SEE:** Attendance at all examinations both CIE and SEE of each course registered shall be compulsory and there shall not be any provision for re-examinations. Any student against whom any disciplinary action is pending shall not be permitted to attend any SEE in that semester.

7. WITHDRAWAL FROM THE PROGRAMME

7.1 Temporary Withdrawal

- a) A student who has been admitted to a degree programme of the college may be permitted once during the course to withdraw temporarily, for a period of one semester, on the grounds of prolonged illness or grave calamity in the family etc., provided –
 - i) The student applies to the College within 6 weeks of the commencement of the college stating fully the reasons for withdrawal together with supporting documents and endorsement from his parent/guardian.
 - ii) The College is satisfied about the genuineness of the case and that even by taking into account the expected period of withdrawal, the student has the possibility to complete the programme requirements (160 credits) within the time limits specified by the university.
 - iii) The student does not have any dues or demands at the College / University including tuition and other fees as well as library material.
 - iv) A student availing of temporary withdrawal shall be required to pay such fees and/or charges as may be fixed by the college until such time as his/her name appears on the Student's roll list. The fees/charges once paid shall not be refunded.
 - v) A student will be entitled to avail the temporary withdrawal facility only once during his/her studentship. However, any other concession for the concerned student shall have to be approved by the academic council.

7.2 Permanent Withdrawal

Any student who withdraws admission before the closing date of admission for the Academic Session is eligible for the refund of the deposits only. Fees once paid will not be refunded on any account.

Once the admission for the year is closed, the following conditions govern withdrawal of admissions.

- (a) A student who wants to leave the College for good, will be permitted to do so (and take Transfer Certificate from the College, if needed), only after remitting the Tuition fees as applicable for all the remaining semesters and clearing all other dues if any.

(b) Those students who have received any scholarship, stipend or other forms of assistance from the College shall repay all such amounts.

(c) The decision of the Principal of the College regarding withdrawal of a student is final and binding.

8. **EVALUATION SYSTEM**

8.1 The Academic Performance Evaluation of a student shall be according to a Letter Grading System, based on the Class Performance Distribution.

8.2 The Letter grades O, A+, A, B+, B, C, P, F indicate the level of academic achievement, assessed on a decimal (0-10) scale.

8.3 The Letter grade awarded to a student in a course, for which he has registered shall be based on his performance in quizzes, tutorials, assignments etc., as applicable, in addition to two mid- semester examinations and one semester end examination. The distribution of weightage among these components may be as follows.

Semester End Examination (SEE) : 50% (50 marks)

Continuous Internal Evaluation (CIE) : 50% (50 marks)

i) Quizzes, Tutorials, Assignments,
Seminars, mini projects, tutorials etc. : 10 marks

ii) Mid-semester Examination : 40 marks

Any variation, other than the above distribution, requires the approval of the pertinent DUGC and Academic Council.

8.4 The letter grade awarded to a student in a O-0-P (Practical) course, is based on an appropriate continuous evaluation scheme that the course instructor shall evolve, with the approval of the pertinent DUGC and the performance in SEE held on specified period in a semester.

8.5 The course Instructor shall announce in the class and/or display at the Faculty door/website the details of the Evaluation Scheme, including the distribution of the weightage for each of the components and method of conversion from the raw scores to the letter-grades within the first week of the semester in which the course is offered, so that there are no ambiguities in communicating the same to all the students concerned.

8.6 Passing standards

Evaluation Method	Passing Standard
Sessional (CIE)	Score: $\geq 40\%$ (≥ 20 marks)
Terminal (SEE)	Score: $\geq 40\%$ (≥ 20 marks)

- i) Project work evaluation: The evaluation of CIE of the project work shall be based on the progress of the student in the work assigned by the project supervisor, periodically evaluated by him/her together with a Department committee constituted for this purpose. Seminar presentation, project report and final oral examination conducted by project evaluation committee at the department level shall form the SEE of the project work.
- ii) In the case of other requirements, such as, seminar, industrial internship, field work, comprehensive viva voce, if any, the assessment shall be made as laid down by the Academic council.
- iii) **There shall be no re-examination for any course in the credit system.**

However, students

- who have abstained from attending CIE or SEE without valid reasons ('N' grade), or
- who have failed ('F' grade) to meet the minimum passing standards prescribed for CIE and/or SEE, or
- who have been detained for want of attendance, or
- who have withdrawn ('W' grade),
- who have dropped any course

shall be required to re-register for such course(s) and go through CIE and SEE again and obtain a grade equal to or better than E in each case. While such students should re-register for same course(s) if core, they can re-register for alternative course(s) from among the elective courses, as the case may be. The re-registration shall be possible when the particular course is offered again either in a main (Odd/Even) or a supplementary semester.

8.7

i) Absolute Grading – Letter Grade and its range

The grade point scale for absolute grading

Marks Range (%)	Grade Point	Letter Grade	Descriptor
90 & above	10	O	Outstanding
80-89	9	A+	Excellent
70-79	8	A	Very Good
60-69	7	B+	Good
55-59	6	B	Above Average
50-54	5	C	Average
40-49	4	P	Pass
00-39	0	F	Fails
Absent	0	AB	Absent

CGPA	Classification
7.00 & above	First Class with Distinction
6.00-6.99	First Class
5.00-5.99	Second Class
CGPA <5.00*	Academic Probation / Non-compliance

- ii) The grade points given above help in the evaluation of credit points earned by the student in a course as the credit points are equal to the number of credits assigned to the course multiplied by the grade points awarded to the student in that course. This shall be used in arriving at the credit index of the student for that semester, as it is the sum total of all the credit points earned by the student for all the courses registered in that semester.

8.8 **Earning of Credits**

A student shall be considered to have completed a course successfully and earned the credits if he/she secures an acceptable letter grade in the range S-E.

Letter grade 'F' in any course implies failure of the student in that course and no credits earned.

8.9 The Transitional Grades 'I', 'W' and 'X' would be awarded by the teachers in the following cases. These would be converted into one or the other of the letter grades (S-F) after the student completes the course requirements.

- ♦ Grade 'I': To a student having satisfactory attendance at classes and meeting the passing standard at CIE, but remained absent from SEE for valid & convincing reasons acceptable to the College, like:
 - i) Illness or accident, which disabled him/her from attending SEE;
 - ii) A calamity in the family at the time of SEE, which required the student to be away from the College;
- ♦ Students who remain absent for Semester End Examinations due to valid reasons and those who are absent due to health reasons are required to submit the necessary documents along with their request to the Controller of Examinations to write Make up Examinations within 2 working days of that particular examination for which he or she is absent, failing which they will not be given permission. This is admissible only for students who have more than 45 CIE marks.
- ♦ Grade 'W': To a student having satisfactory attendance at classes, but withdrawing from that course before the prescribed date in a semester under Faculty Advice
- ♦ Grade 'X': To a student having attendance $\geq 85\%$ and CIE rating (90%), in a course but SEE performance observed to be poor, which could result in a F grade in the course. **(No 'F' grade awarded in this case but student's performance record maintained separately).**

8.10 Grade Card

Each student shall be issued a Grade Card at the end of each semester. This will have a list of all the courses registered by a student in the semester, together with their credits, the letter grades with grade points awarded. Only those courses registered for credit and having grade points shall be included in the computation of the students performance like SGPA and CGPA and the courses taken for audit will not form part of this computation. The results of mandatory courses, which are of the non-credit type shall also be reflected in the Grade card as PP (for Passed) or NP (for not passed). **Each UG student shall have to obtain the grade PP in each mandatory course to qualify for the Degree awarded by the university.**

8.11 The Make Up Examination

The Make Up Examination facility would be available to students who may have missed to attend the SEE of one or more course(s) in a semester for valid reasons and given the 'I' grade; Also, students having the 'X' grade shall be eligible to take advantage of this facility. The makeup examination would be held as per dates notified in the Academic Calendar. However, it would be possible to hold a makeup examination at any other time in the semester with the permission of the Academic Council of the College. In all these cases, the standard of makeup examinations shall be same as the regular SEE for the course(s).

- a) All the 'I' and 'X' grades awarded to the students would be converted to appropriate letter grades after the make-up examinations. Any outstanding 'I' and 'X' grades after the last scheduled make-up examinations shall be automatically converted to 'F' grade.
- b) All the 'W' grades awarded to the students would be eligible for conversion to the appropriate letter grades only after the concerned students re-register for these courses in a main/ supplementary semester and fulfill the passing standards for their CIE and (CIE+SEE).

9. EVALUATION OF PERFORMANCE

The overall performance of a student will be indicated by two indices: SGPA; which is the Semester Grade Point Average, and CGPA which is the Cumulative Grade Point Average.

SGPA for a semester is computed as follows.

$$\text{SGPA} = \frac{\sum [(\text{course credit}) \times (\text{Grade point})] \text{ (for all courses in that semester)}}{\sum [(\text{course credits})]}$$

CGPA is computed as follows:

$$\text{CGPA} = \frac{\sum [(\text{course credits}) \times (\text{Grade points})] \text{ (for all courses excluding those with F grades until that semester)}}{\sum (\text{course credits}) \text{ (for all courses excluding those with F grades until that semester)}}$$

10. **COMMUNICATION OF GRADES**

The SGPA and CGPA respectively, facilitate the declaration of academic performance of a student at the end of a semester and at the end of successive semesters. Both of them would be normally calculated to the second decimal position.

11. **VERTICAL PROGRESSION (PROMOTION / ELIGIBILITY TO HIGHER SEMESTERS)**

11.1 There shall be no restriction for promotion from an odd semester to the next even semester, provided the student has fulfilled the attendance requirement.

11.2 **A Student shall be declared fail if he / she**

- (i) Has not satisfied the CIE requirements of any Course/s.
- (ii) Has not registered for the SEE even after satisfying the attendance and CIE requirements.

11.3 **(A) Vertical Progression in case of students admitted to First year:**

- (a) Students having not more than four F grades in the two semesters of first year of the Programme shall be eligible to move to second year.
- (a.1) Students having not more than four F grades in the four semesters of I and II year shall be eligible to move to III year.
- (a.2) Students who have earned all the prescribed credits of I year, and having not more than four grades in the four semesters of II and III year shall be eligible to move to IV year.

(B) Vertical Progression in case of Diploma students admitted to Second year (lateral entry):

- (a) Students having not more than four F grades (excluding the Fail or pass status of Additional Mathematics I and II) in the two semesters of II year of the Programme shall be eligible to move to III Year.
- (a.1) Students having not more than four F grades (excluding the Fail or pass status of Additional Mathematics I and II, if any) in the four semesters of II and III year shall be eligible to move to IV year.
- (b) The mandatory non-credit Courses Additional Mathematics I and II prescribed at III and IV semesters respectively, to lateral entry Diploma holders admitted to III semester of B.E/B.Tech. Programmes shall attend the

classes during the respective semesters to satisfy attendance and CIE requirements and to appear for the University examinations.

(b.1) In case, any student fails to satisfy the attendance requirement of the Courses Additional Mathematics I and II, he/she shall not be eligible to appear for the Semester End Examinations of that semester and shall not be permitted to take admission to next higher semester. The candidate shall be required to repeat that semester during the subsequent year.

(b.2) Students who have satisfied the attendance requirement but not the CIE requirements of the Courses Additional Mathematics I and II shall be permitted to register afresh and appear for SEE after satisfying the CIE requirements in the same Course/s (with or without satisfying the attendance requirement) when offered during subsequent semester/s.

(c) Completion of Additional Mathematics I and II shall be mandatory for the award of degree.

(C) Vertical Progression in case of B.Sc students admitted to Second year (Lateral entry):

(a) Students having not more than four F grades (excluding the Fail or pass status of Engineering Graphics and Elements of Civil Engineering and Mechanics of First Year Engineering Programme) in the two semesters of II year of the Programme shall be eligible to move to III year.

(a.1) Students having not more than four F grades (excluding the Fail or pass status of Engineering Graphics and Elements of Civil Engineering and Mechanics of First Year Engineering Programme, if any) in the four semesters of II and III year shall be eligible to move to IV year.

(b) The prescribed mandatory non-credit Courses Engineering Graphics and Elements of Civil Engineering and Mechanics of First Year Engineering Programme to lateral entry B. Sc holders admitted to III semester of B.E/B. Tech Programmes, shall attend the classes during the respective semesters to complete CIE and attendance requirements and to appear for the University examinations.

(b.1) In case, any student fails to satisfy the attendance requirement of the above said Courses; he/she shall not be eligible to appear for the Semester End Examinations of that semester and shall not be permitted to take admission to next higher semester. The candidate shall be required to repeat that semester during the subsequent year.

(b.2) Students who have satisfied the attendance requirement but not the CIE requirements of the above said Courses, shall be permitted to register afresh and appear for SEE after satisfying the CIE requirements in the same Course/s (with or without satisfying the attendance requirement) when offered during subsequent semester/s.

- (c) Completion of Engineering Graphics and Elements of Civil Engineering and Mechanics shall be mandatory for the award of degree.

The Principal of each college shall make suitable arrangements in the timetable to facilitate the B. Sc students to attend the above mentioned courses to satisfy the CIE and attendance requirements and to appear for the University examinations.

11.4 Termination from the programme

A student shall be required to withdraw (discontinue) from the programme and leave the college on the following grounds.

- i) Failure to secure a CGPA = 5.0 on three consecutive occasions.**
- ii) Failure to earn a credit of 160 (120 for lateral entry students) in 8 years (6 years for lateral entry students) of duration from the year of admission including the duration of temporary withdrawal (leave of absence).**
- iii) Absence from classes for more than six weeks at a time in a semester without leave of absence being granted by competent authorities.**
- iv) Failure to meet the standards of discipline as prescribed by the college from time to time.**

12. AWARD OF CLASS

Sometimes, it would be necessary to provide equivalence of these averages, viz., SGPA and CGPA with the percentages and/or Class awarded as in the conventional system of declaring the results of University examinations. This can be done by prescribing certain specific thresholds in these averages for Distinction, First Class and Second Class. This can be seen from the following Table.

Percentage Equivalence of Grade Points (For a 10-Point Scale)

Grade Point	Percentage of Marks	Class
≥ 7.75	≥ 70%	Distinction
≥ 6.75	≥ 60%	First Class
< 6.75	< 60%	Second Class

$$\text{Percentage} = (\text{GPA} - 0.75) \times 10$$

13. APPEAL FOR REVIEW OF GRADES

- a. The entire process of evaluation shall be made transparent and the course instructor shall explain to a student why he/she gets

whatever grade he/she is awarded, if and when required. A mechanism for review of grade is incorporated in the evaluation system. However, before appealing for such review, a student shall first approach the concerned course Instructor and then the concerned DUGC, with the request to do the needful; and only in situations where satisfactory remedial measures have not been taken, the student may then appeal to the Department Academic Appeals Boards (DAAB) before the date specified in Academic Calendar, by paying the prescribed fees.

- b. The fee for such an appeal will be decided by the Senate from time to time. If the appeal is upheld by DAAB, then the fee amount will be refunded to the student.

14. AWARD OF DEGREE

14.1 (1) B.E. Degree

- a) Students shall be declared to have completed the Programme of B.E./B.Tech. degree and is eligible for the award of degree, provided the students have undergone the stipulated Course work of all the semesters under the Scheme of Teaching and Examinations and has earned the prescribed number of credits (160 credits for regular students registered for 4 year degree programmes & 120 for lateral entry students).
- b) For the award of degree, a CGPA ≥ 5.00 at the end of Programme shall be mandatory.
- c) Completion of Additional Mathematics I and II, shall be mandatory for the award of degree to lateral entry diploma students.
- d) Completion of Engineering Graphics and Elements of Civil Engineering and Mechanics of First Year Engineering Programme shall be mandatory for the award of degree to lateral entry B.Sc. graduates.
- e) (i) Over and above the academic credits, every Day College regular student admitted to the 4 years Degree Programme and every student entering 4 years Degree Programme through lateral entry, shall earn 100 and 75 Activity Points respectively through AICTE Activity Point Programme for the award of degree. Students transferred from other Universities/Autonomous colleges under VTU to fifth semester are required to earn 50 Activity Points from the year of entry to VTU. The Activity Points earned shall be reflected on the student's eight semester Grade Card.
(ii) Activity Points (non-credit) have no effect on SGPA/CGPA and shall not be considered for vertical progression.

In case students fail to earn the prescribed activity Points before the commencement of 8th semester examinations, eighth semester Grade Card shall be issued only after earning the required activity Points. Students shall be admitted for the award of degree only after the release of the Eighth semester Grade Card.

(2) B.E. (Honors) Degree

VTU, Belagavi has framed the guidelines for applying for the award of Bachelor of Engineering (Honors) degree.

These Regulations are applicable for the following students:

1. Admitted to **I semester** / I year from the academic year **2018-19** (i.e. USN XXX18XXXXX)
2. Admitted to **III semester** / II year from the academic year **2019-20** (i.e. USN XXX19XX4XX)
3. These Regulations are uniformly applicable to Affiliated, Autonomous and Constituent Colleges under VTU.

Eligibility criterion

- (i) Students have to earn 18 or more additional credits through MOOCs.
- (ii) Students shall register for this course from fifth semester onwards.
- (iii) Students shall obtain a grade $\geq$ D in all the courses in first attempt only in all the semesters till 5th.
- (iv) Students shall obtain CGPA of 8.5 and above at the end of fourth semester.
- (v) For Diploma students, they shall complete Additional Mathematics I and II during 3rd and 4th semesters in first attempt only.

Requirements:

- (i) Students shall maintain a grade $\geq$ D in all courses from 5th to 8th semester in 'first attempt' only.

- (ii) Students not having CGPA greater than or equal to 8.5 at the end of the B.E. programme shall not be eligible for the award of Honors degree, even if they have satisfied the requirement of additional credits.
- (iii) Students shall take up additional course work, other than the regular courses prescribed by the University from 5th to 8th semester from NPTEL and other platforms notified by the University and complete the same in any number of attempts with a final score (online assignments: 25 % + Proctored examination: 75 %) leading to the following certificates – ELITE (60 to 75 %) or ELITE + SILVER (76 to 89 %) or ELITE + GOLD (≥ 90 %) before closure of eighth semester as per the academic calendar.
- (iv) Students shall be permitted to drop the registered course work (s) and select alternative course work (s) in case they cannot give proctored examination.
- (v) Students have to take courses from the list of MOOCs approved by the University, which can be from NPTEL / SWAYAM / other platforms.
- (vi) Students shall select courses in consultation with their Class Advisor, such that the content / syllabus of them are not similar to that of the core courses, professional electives or open electives, which the students may choose in the program.
- (vii) Students shall earn the additional credits for these courses through MOOCs, by only appearing in person to the proctored examinations conducted by NPTEL / SWAYAM / other platform. The method of assessment shall be as per NPTEL online platform.
- (viii) The Credit equivalence shall be as follows - 4 weeks of online course duration – 1 credit, 8 weeks of online course duration – 2 credits and 12 weeks of online course duration – 3 credits.

Registration:

- (i) Any student meeting the eligibility criteria and interested to register for Honors degree qualification shall apply to the University through the Principal in the prescribed form along with the prescribed application fees within 15 working days after notification by the University.
- (ii) The Registrar shall notify the registration of the student and it will be notified to the student and the student shall pay a one-time, non-refundable registration fees as prescribed by the University to confirm the registration.

Award of Honors Qualification:

- (i) Students who successfully complete the MOOCs prescribed by the University and submit their E-certificates to the University through the Principal against the notification issued by the Registrar in time before the closure of eighth semester, as per the academic calendar shall be eligible for B.E. (Honors) degree. If a student does not submit the certificates in time on or before the last date, their request shall not be considered, even if they have earned the requisite number of credits.
- (ii) The Honors degree shall be awarded only if the CGPA at the end of the B.E. programme is equal to or greater than 8.5.
- (iii) A student who has earned the requisite number of credits and who has submitted the certificates in time and has been accepted by the University will get B.E. degree with Honors suffixed indicating recognition of higher achievement by the student concerned.
- (iv) Further students fulfilling all the above requirements shall be entitled to receive their transcripts indicating both the achievement of the student concerned.
- (v) The award of the Honors degree shall be recommended by the Academic Senate and approved by the Executive Council of the University.

14.2 (1) Noncompliance of CGPA $\geq$ 5.00 at the end of the Programme

- (a) Students, who have completed all the courses of the Programme but not having a CGPA $\geq$ 5.00 at the end of the Programme, shall not be eligible for the award of the degree.
- (b) In the cases of 14.2 (1) a, students shall be permitted to appear again for SEE in course/s (other than Internship, Technical seminar, Project (Mini and Main), and Laboratories) of any Semester/s without the rejection of CIE marks for any number of times, subject to the provision of maximum duration of the Programme to make up the CGPA equal to or greater than 5.00 for the award of the Degree.
- (c) In case, the students earn improved grade/s in all the reappeared course/s, the CGPA shall be calculated considering the improved grade/s. If it is $\geq$ 5.00, the students shall become eligible for the award of the degree. If CGPA $<$ 5.00, the students shall follow the procedure laid in 14.2 (1) b
- (d) In case, the students earn improved grade/s in some course/s and the same or lesser than the previously earned pass grade/s in the other reappeared course/s, the CGPA shall be calculated considering the improved grade/s and

the pass grades earned before the reappearance. If it is ≥ 5.00 , the students shall become eligible for the award of the degree. If $CGPA < 5.00$, the students shall follow the procedure laid in 14.2 (1) b

- (e) In case, the students earn improved grade/s in some courses and fail in the other reappeared course/s, the CGPA shall be calculated by considering the improved grade/s and the previously earned pass grade/s of the reappeared course/s in which the students have failed. If it is ≥ 5.00 , the students shall become eligible for the award of the degree. If $CGPA < 5.00$, the students shall follow the procedure laid in 14.2 (1) b
- (f) In case, the students fail (i.e., earns F grade) in all the reappeared course/s, pass grade/s of the course/s earned by the students before reappearance shall be retained. In such cases, the students shall follow the procedure laid in 14.2 (1) b
- (g) Students shall obtain written permission from the Registrar (Evaluation) to reappear in SEE to make up the CGPA equal to or greater than 5.00.

(2) Noncompliance of Mini-project

- (a) The mini-project shall be considered as a head of passing and shall be considered for the award of degree. Those, who do not take-up/complete the mini-project shall be declared fail in that course and shall have to complete the same during subsequent University examinations after satisfying the Mini-project requirements. Also, mini-project shall be considered for eligibility to VII semester.

(3) Noncompliance of Internship

- (a) All the students of B.E/B.Tech shall have to undergo mandatory internship of 4 weeks during the vacation. A University examination shall be conducted during VIII semester. Internship shall be considered as a head of passing and shall be considered for the award of degree. Those, who do not take-up/complete the internship shall be declared fail in that Course and shall have to complete the same during subsequent University examinations after satisfy the internship requirements.

14.3 The maximum duration for a student for complying to the Degree requirements is 16 – semesters from the date of first registration for his first semester (8 years from the date of admission to first year, (12 semesters / 6 years from the date of admission for lateral entry student)).

15 GRADUATION REQUIREMENTS AND CONVOCATION

15.1 A student shall be declared to be eligible for the award of the degree if he/she has

- a) **Fulfilled "Award of Degree" Requirements**
- b) **No Dues to the College, Departments, Hostels, Library, Central Computer Centre and any other centres**
- c) **No disciplinary action pending against him/her.**

15.2 The award of the degree must be recommended by the Senate

15.3 Convocation

Degree will be awarded for the students who have graduated during the preceding academic year. Students are required to apply for the Convocation along with the prescribed fees, after having satisfactorily completed all the degree requirements (refer 'Award of Degree') within the specified date in order to arrange for the award of the degree during convocation.

16 AWARD OF PRIZES, MEDALS, CLASS & RANKS

For the award of Prizes and Medals, the conditions stipulated by the Donor may be considered as per the statutes framed by the College for such awards.

Sometimes, it would be necessary to provide equivalence of these averages, viz., SGPA and CGPA with the percentages and/or Class awarded as in the conventional system of declaring the results of University examinations. This can be done by prescribing certain specific thresholds in these averages for Distinction, First Class and Second Class as described in 12.

17 CONDUCT AND DISCIPLINE

17.1 Students shall conduct themselves within and outside the premises of the College in a manner befitting the students of an Institution of National Importance.

17.2 **As per the order of Honorable Supreme Court of India, ragging in any form is considered as a criminal offence and is banned. Any form of ragging will be severely dealt with.**

17.3 The following acts of omission/ or commission shall constitute gross

violation of the Code of Conduct and are liable to invoke disciplinary measures:

- a) Ragging.
- b) Lack of courtesy and decorum; indecent behaviour anywhere within or outside the campus.
- c) Willful damage or stealthy removal of any property/belongings of the College/Hostel or of fellow students/citizens.
- d) Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs.
- e) Mutilation or unauthorized possession of Library books.
- f) Noisy and unseemly behaviour, disturbing studies of fellow students.
- g) Hacking in computer systems (such as entering into other Person's area without prior permission, manipulation and/or Damage of computer hardware and software or any other Cyber crime etc.).
- h) Plagiarism of any nature.
- i) Any other act of gross indiscipline as decided by the Senate from time to time.
- j) Use of Mobile in the college Academic area.
- k) Smoking in College Campus and supari chewing.
- l) Unauthorized fund raising and promoting sales.

Commensurate with the gravity of offence the punishment may be: reprimand, expulsion from the hostel, debarring from an examination, disallowing the use of certain facilities of the College, rustication for a specified period or even outright expulsion from the College, or even handing over the case to appropriate law enforcement authorities or the judiciary, as required by the circumstances.

- 17.4 For an offence committed in (i) a hostel (ii) a department or in a class room and (iii) elsewhere, the Chief Warden, the Head of the Department and the Dean (Academics), respectively, shall have the authority to reprimand or impose fine.
- 17.5 All cases involving punishment other than reprimand shall be reported to the Principal.
- 17.6 Cases of adoption of unfair means and/or any malpractice in an examination shall be reported to the Controller of Examinations for taking appropriate action.

18. EARNING OF ACTIVITY POINTS FOR THE AWARD OF DEGREE

- 18.1 As per VTU guidelines, every students entering 4 year degree programme should earn 100 activity points & every students entering 4 year degree programme through Lateral Entry should earn 75 activity points for the award of the Engineering Degree.
- 18.2 The Activity Points earned will be reflected on the student's eighth semester Grade Card.
- 18.3 The activities can be spread over the years (duration of the programme) any time during the semester weekends and holidays, as per the interest & convenience of the students from the year of entry to the programme.
- 18.4 Activity Points (non-credit) have no effect on SGPA/CGPA point.
- 18.5 In case students fail to earn the prescribed Activity Points, Eighth semester Grade Card shall be issued only after earning the required Activity Points.

Note: Students are required to be inside the examination hall 20 minutes before the commencement of examination. This is applicable for all examinations (Semester end/Supplementary/makeup) henceforth. Students will not be allowed inside the examination hall after the commencement, under any circumstances.

LIST OF MAJOR SCHOLARSHIPS

<i>Applicable to</i>	<i>Types of scholarship</i>	<i>Method</i>	<i>Website</i>
For SC/ST Students	Income : Below Rs.2,50,000/-	Online application	 SSP
	Income : Above Rs.2,50,000/- to Rs.10,00,000/-		
For Others	Category I : Income Below Rs.2,50,000/-	Online application	
	Category 2A, 3A, 3B Income Below Rs.1,00,000/-	Online application	
	GSB & Brahmins EWS Certificate upto Rs.8,00,000/-	Online application	
	Minority students Income Below Rs.2,50,000/-	Online application	NSP & SSP
Parents must have Beedi Id. Card	Beedi Scholarship	Online application	scholarships.gov.in or nsp.gov.in

1. Scholarship details will be published in the notice board near College Academic Section. Students must see the notice board and submit the application before due dates.
2. All SC/ST and Category I students who have not paid any fee in CET must apply for Fee concession or Scholarship. Otherwise they must pay the tuition fee and college fee.
3. The students, who are applying for any of the above scholarship through online, must submit the hardcopy with supporting documents (with attestation) to the academic section in time.