NITTE EDUCATION TRUST | N.M.A.M. INSTITUTE OF TECHNOLOGY
(An Autonomous Institution affiliated to Visvesvaraya Technological University, Belagavi)
Nitte – 574 110, Karnataka, India
ISO 9001:2015 Certified, Accredited with 'A' Grade by NAAC
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INTERNAL QUALITY ASSURANCE CELL [IQAC]

MINUTES OF MEETING

Date: 13 March 2021 **Time: 10:30 am** **Venue: Board Room**

Members present

1. Dr. Niranjan N Chiplunkar -- Chairman
2. Dr. Shrinivasa Rao B R
3. Dr. I R Mithanthaya
4. Mr. Yogeesh Hegde
5. Dr. Sudhakar Shetty
6. Dr. Subrahmanya Bhat K -- Coordinator
7. Dr. Jnaneshwara Pai
8. Dr. Arun Kumar Bhat
9. Dr. Venugopal P S
10. Dr. Srinath Shetty
11. Dr. Vidya S M
12. Dr. Sridevi Saralaya
13. Mr. Sonal Shashikanth

Mrs. Radha Prabhu could not attend the meeting due to personal reasons.

IQAC-Agenda

1. To confirm the Minutes of last IQAC meeting held on 13 November 2020.
2. To discuss the Action Taken Report on the IQAC meeting held on13 November 2020.
3. Discussion and approval of AQAR for the year 2019-20.
4. Discussion on Academic and Administrative Audit of the year 2020.
5. Any other matter with the permission of the Chair.

Chairman-IQAC, opened the meeting and welcomed all the members present. In his opening remarks, he shared following information to the members:

- Congratulated Dr. Sudhakar Shetty for the excellent results obtained by the students of Jnanasudha PU College in the JEE Examinations and also for bagging the prestigious Udupi District Rajyotsava Award-2020.
- Congratulated Dr. Sridevi Saralaya from St. Joseph's Engineering College, Mangaluru for obtaining A+ Grade in the first cycle of NAAC Assessment.
- Spoke about NIRF Ranking and stated how NMAMIT has improved the ranking over the last 4 years [from 150-200 rank band four years ago, to 133 rank now]. He also added that the NIRF data was recently uploaded by Mr. Krishnaraja Joisa with the support from the dedicated team and Coordination of Dr. A. N. Parameshwaran, who has been driving this NIRF Initiative at all campuses of Nitte DU and NET.
- Dr. Sudhakar Shetty opined that students and parents off-late have been taking NIRF ranking seriously and that it has impacted admissions in higher education institutions offering engineering and technical education.

1. Members confirmed the Minutes of last IQAC meeting held on 13 November 2020.

2. Coordinator presented the Action Taken Report on the proceedings of IQAC meeting held on 13 November 2020. Members approved the same.

3. Discussion and approval of AQAR for the year 2019-20.

Coordinator presented the filled AQAR for discussion.

Part A

- Significant contributions made by IQAC during the current academic year was discussed. Principal stated that many FDPs were conducted in the Institute and that IQAC was instrumental in the smooth conduct of these activities.

Criteria III

- Dr.Niranjan N Chiplunkar congratulated the efforts of the concerned in increasing External funding from Rs. 70 lakh in 2019 to Rs. 1 Crore 4 lakh in the Calendar year 2020.
- Chairman shared the information of the AIC and various start-ups and fundings received from NitiAyog. He also stated that during 2020, the Institute had 250+ Scopus and WoS publications vis-à-vis 220 in the earlier years. He congratulated efforts of the staffs for showing upward trend in research publications.
- IQAC Coordinator Dr. K Subramanya Bhat showed the research collaborations and Student Internship details, which was well appreciated by the IQAC Committee members.

Criteria VII

- 20 Best Practices which are listed in the format by Dr. Nagesh Prabhu were presented for discussion. Principal advised to include crucial and unique best practices only after carefully scrutinizing the same. Dr. Sudharkar Shetty opined that "Recorded Sessions" made available to the students during the pandemic could be considered as a best practice and that the same could be included in the list.

- Chairman stated that several faculty members of the Institute have cleared NPTEL and have obtained Coursera Certificates during pandemic.
- Finally, members approved the AQAR and Chairman suggested the coordinator to go through details before it is uploaded to the NAAC website.

4. Discussion on Academic and Administrative Audit for the year 2020.

The Chairman informed the members that this year the Academic and Administrative Audit (AAA) will not be taken up as it is not mandatory to do it every year. This is also because very recent external ISO audit which was conducted for 4 days covering many aspects of IQAC driven AAA. However, it was opined that, AAA will be done in subsequent years. Members approved the same.

5. Any other matter with the permission of the chair.

- IQAC Coordinator shared the Guidelines of AQAR 2021. Principal opined that IQAC and AQAR is very important as we move towards Cycle-II of NAAC.
- IQAC Coordinator presented the observations of the ISO External Audit held from 8-11 March 2021. Key suggestions from the auditor pertaining to reductions of human errors, Automations, best practices done by Physics Dept. was shared.
- Academic Calendar was presented by the Controller of Examinations and the Principal stated the reasons for the delay in the VTU examinations.
- IQAC organized a one week Online Faculty Development Program on "Quality Assurance through NAAC-Accreditation Process" during 22-27, February 2021. The Report of FDP was presented by the coordinator for the information of the members. Chairman added that we have one year now to apply for reaccreditation and the new format includes 70% Quantitative Assessment and 30% Qualitative.
- For the Continuous Improvement in the teaching learning process, the course outcome(CO) attainment is suggested to increase from the current level of 3 to 3.15 [5% increase].
- Chairman stated that Mr. Anil Prabhu who was IQAC Industry representative for last 2 years has retired from service at Lamina Foundries and Mr.Anil Prabhu expressed his inability to continue as a member in IQAC. It was agreed to include Shri. Bola Rahul Kamath from Bolas Agro Product Pvt. Ltd as a member of IQAC in place of Mr.Anil Prabhu for next 2 years.

The meeting concluded with the word of gratitude by the Coordinator to the Chair and members of IQAC.

Dr. Subrahmanya Bhat K
Coordinator-IQAC

Dr. Niranjan N. Chiplunkar
Chairman-IQAC