## INTERNAL QUALITY ASSURANCE CELL [IQAC]

# MINUTES OF MEETING

**Date: 4th June 2026** **Time: 10:00 a.m.** **Venue: Board Room**

**Members Present:**

1 Dr. Niranjan N Chiplunkar
2 Dr. Rekha Bhandarkar
3 Dr. Vidya S.M.
4 Dr. Subramanya Bhat
5 Dr. Venkatesh Kamath
6 Dr. Vasanth K R
7 Dr. Sannidhan M S
8 Dr. Kumar H S
9 Dr. Radhakrishna
10 Dr. Krishna Rao
11 Mr. Naveen Suvarna
12 Mr. Śudhakar Kotian
13 Mr. Akshay Mashelkar
14 Mrs. Smitha Shetty
15 Mrs. Rekha Shetty

**Leave of absence:**

1. Dr. Nagesh Prabhu
2. Dr. Sushma P.S
3. Dr. Ranjith A
4. Mr. Bharath G Kumar
5. Mr. Akshith J. Shetty

**IQAC Agenda**

1. Approval of the minutes of the previous IQAC meeting held on 2 March 2026
2. Approval of Action taken report based on the recommendations of IQAC meeting held on 2 March 2026
3. Review of CO PO attainment of Odd semester 2025-26
4. Review of Institutional Performance half yearly report 2026
5. Review of Strategic Development Plan 2026-32 implementation
6. Any other matter with the permission of the chair.

**Welcome by Chairperson-IQAC**

Dr. Niranjan N. Chiplunkar, Principal & Chairman-IQAC opened the meeting by welcoming the external members Mr. Naveen Suvarna, Principal Director, Enterprise Minds, Karkala; Mr. Sudhakar Kotian, LIC Advisor, Halekatte, Kalya; Mr. Akshay Mashelkar, Founder, Experimind Lab Pvt. Ltd., AIC, NMAMIT, Nitte, and all the internal members.

Thereafter, the following points on the agenda were taken up for discussion:

1. **Approval of the minutes of the previous IQAC meeting held on 2 March 2026**

Minutes of the previous IQAC meeting held on 2nd March 2026 were approved by the committee.

2. **Approval of Action taken report based on the recommendations of IQAC meeting held on 2 March 2026**

The committee noted that no actionable recommendations necessitating follow-up were recorded during the previous IQAC meeting. Therefore, no Action Taken Report (ATR) was submitted for consideration.

3. **Review of CO PO attainment of Odd semester 2025-26**

The IQAC Coordinator presented a summary of the Course Outcome (CO) and Program Outcome (PO) attainment analysis for the courses offered during the Odd Semester of the academic year 2025–26. It was observed that attainment levels were below the expected threshold for multiple COs in certain courses.

The Principal sought clarification on the proposed corrective measures and stressed the importance of implementing the identified action plans during the forthcoming academic cycle, particularly for first-year courses, to facilitate timely intervention and continuous improvement. For courses offered in higher semesters, the respective departments were advised to review the attainment analysis in departmental meetings, formulate suitable action plans, and implement the approved measures for subsequent batches of students.

**4. Review of Institutional Performance half yearly report 2026**

The performance of NMAMIT was reviewed against the targets set by the University. The Principal observed that there was significant scope for improvement in the development of SWAYAM courses and in securing both intra-mural and extra-mural research grants. In this context, the external member, Mr. Akshay Mashelkar, informed the committee that his organisation possesses a studio facility that could be utilised for recording online course content. He also shared information about an expert from a nearby institution who had successfully developed a SWAYAM course. The Principal suggested inviting the expert to interact with and guide interested faculty members of NMAMIT, with the objective of motivating and mentoring them in the development of SWAYAM courses .Further, the Principal recommended identifying faculty members willing to undertake the development of SWAYAM courses and providing them with the necessary support and guidance to facilitate the process.

**5. Review of Strategic Development Plan (SDP) 2026-32 implementation**

The Principal proposed adopting a broader and more inclusive approach towards the preparation of the Strategic Development Plan (SDP). He suggested that each department prepare a six-year SDP within the next two months. These departmental plans

would subsequently be consolidated to formulate a draft institutional SDP, which would be presented for discussion and deliberation in the next IQAC meeting.

During the discussion on community-engagement internships undertaken by first-year students, the external IQAC member, Mr. Akshay Mashelkar, observed that while students often begin such initiatives with considerable enthusiasm, their motivation tends to diminish over time due to inadequate orientation and sustained guidance. In response, the Principal invited Mr. Mashelkar to address the incoming batch of students during the forthcoming induction programme to help instil the importance and value of community engagement activities. Mr. Mashelkar graciously accepted the invitation.

Further, Mr. Naveen Suvarna, an external IQAC member, highlighted the need to enhance awareness among graduating students regarding emerging technologies and current trends in the software industry. Recognizing the significance of this concern, the Principal requested Mr. Suvarna to conduct an awareness session on emerging technologies for students. Mr. Suvarna readily consented to contribute to this initiative.

There being no other matters for discussion, the Coordinator concluded the meeting at 12.00 noon and expressed gratitude to all the members for their active participation, valuable suggestions, and continued support towards institutional quality enhancement initiatives.

**Coordinator-IQAC** **Chairman-IQAC**

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