

# Nitte University

(Deemed University under Section 3 of UGC Act 1956)

Placed under Category 'A' by MHRD, Govt. of India

Accredited with 'A' Grade by NAAC

University Enclave, Medical Sciences Complex, Deralakatte, Mangalore – 575 018



**To: The Registrar / the Controller of Examinations,  
Nitte University.**

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Size Photo

## **APPLICATION FOR:**

- |                                   |  |
|-----------------------------------|--|
| A. NAME CORRECTION IN MARKS CARD  | B. DUPLICATE MARKS CARD                      |
| C. CONSOLIDATED MARKS CARD        | D. ATTESTATION OF THE DOCUMENTS / TRANSCRIPT |
| E. PROVISIONAL DEGREE CERTIFICATE | F. RANK CERTIFICATE/ PASS CERTIFICATE        |
| G. MIGRATION CERTIFICATE          | H. DUPLICATE DEGREE CERTIFICATE              |
| I. NAME CHANGE IN MARKS CARD      |  |

1.	Full Name of the candidate in block letters as registered for the University examinations	
2.	FATHER NAME (AS PER CERTIFICATE)	
3.	Gender	Male :                      Female:
4.	University Seat number (USN)	
5.	Course & Year of passing ( Month & Year) (Phase / Part-I/Part-II etc to be mentioned clearly)	
6.	Correct postal address in block letters with pin code	
7.	Whether the prescribed fee has been remitted? If so furnish details	Receipt No.                      Date: Amount: Rs.

All payments shall be made in favour of Nitte University, Mangalore

Place:

Ph No:

Date:

Mobile:

**Signature of the candidate.**

The information furnished by the candidate as above is correct as per the records maintained in the college.

**PRINCIPAL**

## **Please tick the documents submitted**

### **A. NAME CORRECTION IN THE MARKS CARD**

1. Xerox Copy of the S.S.L.C. Marks card and 10+2 Marks card
2. Surrender of Original Marks Card(s)
3. Fee receipt of Rs.500/- per Marks Card

### **B. DUPLICATE MARKS CARD/:**

1. Affidavit on Stamp paper of Rs. 20/- signed by a Notary
2. Acknowledgment for having lodged Police complaint
3. Fee receipt of Rs. 750/ (per marks Card) + Rs. 200/- per year after completion of the course

### **C. CONSOLIDATED MARKS CARD:**

1. Xerox copies of the marks cards (all years)
2. Fee receipt of Rs. 1000/-

### **D. ATTESTATION OF THE DOCUMENTS / DOCUMENTS VERIFICATION / TRANSCRIPT**

1. Xerox of the marks cards of all years of the course
2. Fee receipt of Rs.500/- each set for attestation (Subject to a minimum of Rs. 1000/-)
- 3 Rs. 1500/- for Ist copy+Rs.300/- for subsequent copy for transcripts.

### **E. PROVISIONAL DEGREE CERTIFICATE:**

1. Attested Xerox copy of the Housemanship/Training Certificate
2. Xerox copies of the Marks Cards (all years)

### **F. RANK CERTIFICATE / PASS CERTIFICATE:**

1. Attested Xerox copy of marks card
2. Fee receipt of Rs. 500/-

### **G. MIGRATION CERTIFICATE:**

1. Attested Xerox copy of marks cards & Degree Certificate.
2. Fee receipt of Rs. 750/-

### **H. DUPLICATE DEGREE CERTIFICATE/NAME CORRECTION:**

1. Affidavit on Stamp paper of Rs. 20/- signed by a Notary
2. Acknowledgment for having lodged Police complaint
3. Xerox of the marks cards of all years of the course + Attested Xerox copy of the Internship/ Industrial Training Certificate
4. Fee receipt of Rs. 4000/- for (UG) / 5000/- for (PG) / 6000/- for (Ph.D) + Rs. 200/- per year after completion of the course

### **I. NAME CHANGE IN MARKS CARD.**

1. Surrender of Original Marks Card(s)
2. Affidavit on Stamp paper of Rs. 20/- signed by a Notary
3. Attested copy of Paper Notification
4. Fee receipt of Rs.500/- per Marks Card

**Note: To receive any document from Nitte University in person Identity Card is mandatory.**